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Commission Meeting

April 27, 2004 @ 3:00 p.m.

Department of Education 1135 Lincoln Street, Conference Room E - Red Bluff, CA 96080

MINUTES

ATTENDANCE: William Clybourn, Jeannie Jacobs, George Russell, Connie Massie, Mildred H. Johnstone, Paula Brown-Almond, Christine C. Applegate

ABSENT: Bob Douglas, Valerie Lucero

1. **PUBLIC HEARING:** California Child and Families Commission / First 5 California Annual Report for Fiscal Year 2002-03 – Copies are available at the Commission's office for review.
 - The public hearing was opened for comment. There was no public comment.
2. **PUBLIC COMMENT** – None heard.
3. **CONSENT AGENDA:** *These items include routine fiscal and administrative actions to be approved by a single majority vote.*

3.1. APPROVAL OF MINUTES

3.2. GENERAL WARRANT REGISTER

3.3. CLAIMS

Commissioner George Russell made the motion to approve the consent agenda as detailed, Commissioner Jeannie Jacobs seconded, motion carried 7 to 0.

4. REGULAR AGENDA:

4.1. INFORMATIONAL: First 5 Statewide Conference Report

- Report from Commissioners, partners, and staff who attended the First 5 California Statewide Conference in Burlingame from April 21-23, 2004.
 - Director Denise Snider reported on the "Next Steps in Fiscal Sustainability for FIRST 5 INITIATIVES" workshop she attended which covered Sustainability, Public Policy, and the Work of First 5 Commissions. The information learned at this training will be the foundation for the annual Strategic Plan Update and Commissioner Workshop.
 - Commissioner Chris Applegate participated in Round Table discussion workshops regarding Long-Term Strategies for Community Change – First 5 as Agents of Change; Legal Issues, Liabilities, and what things to fund; and County

Commission Liaison role and Advocacy Efforts. The system change workshop she attended reiterated some of the points Director Snider made along the lines of focusing on how to make long-term community change and how many commissions are describing their role less in terms of funding and more as a convener and change agent.

- Commissioner Massie attended more didactic trainings. One such training was called “Reducing Barriers to Health Access: Strategies to Reach New Populations” where Merced County created a transportation system called “Going Places” and built a partnership with a private transportation system, Public Health, and a non-profit to provide a single-point-of-entry transportation case management using a triage system, special transportation, and linked healthcare interpretation/culture brokering. Stanislaus’ approach brought together multiple public agencies to support a family resource center strategy that links hard-to-reach families to services and helps them navigate the system. Commissioner Massie along with Director Snider also attended the workshop regarding the State Oral Health Initiative and how to make it work for our county. First there was a presentation of Lassen County’s model program based on a network of dental hygienists, dentists, primary care providers, daycare providers, teachers, and community leaders committed to eradicating early childhood caries. Then the Oral Health Initiative project co-directors from the CA Dental Association Foundation and the Dental Health Foundation presented information on the scope of the project and the technical assistance that will be available to local commissions. After much discussion from rural county folks in the audience, some of the methods available for rural county commissions to participate may be expanded. Both Commissioner Massie and Director Snider felt that the project co-directors were open to input and the State Commission staff pointed to the role of the Initiative’s oversight committee with representation from each of the Association’s county regions who will be key partners in formalizing and reviewing approaches taken by this project.
- At this point, Commissioner Johnstone gave a report regarding the status of dental outcomes for children and her role on Public Health Advisory Board’s Dental Committee. The Nomlaki Indians will be taking over the Red Bluff Dental Clinic which employs full-time Dr. Teran J. Gall, DDS and Director of Red Bluff Dental. They are also looking for a part time dentist. The clinic is open to adults and children, including children under 5 years of age. The clinic is also working with Shasta College’s Hygienist program recruiting students.

4.2. INFORMATIONAL: Director’s Report

- Annual Commission Workshop and Strategic Plan Update Scheduled. Commissioners reviewed their calendars and came up with two possible workshop dates: Thursday, August 5th or Friday, August 6th. Director Snider will begin making plans for the annual workshop and get back to commissioners with the final date and timeframe.

- Schedule Financial Committee to Review Draft Budget and Financial Plan. Director Snider will contact financial committee members, Chris Applegate, Bob Douglas, and Valerie Lucero to schedule a meeting date.
- CBO Update: The State Commission has approved the extension of the grant for an additional 6 months in order to organize the next funding cycle for this grant for outreach services. Services have been on hold since the end of the grant period in February 2004. Since September, True North has provided outreach to about 567 children, 1000 parents. Maria Valesquez worked with licensed and licensed exempt childcare providers, provided two presentations to State Preschool parent meetings, and attended the Manton Apple Festival. The remaining puppets and tip sheets were given to the First 5 Tehama Commission office for distribution at the Cinco de Mayo celebration.
- Child Abuse Prevention Month and Week of the Young Child activities: Commission Secretary, Rhonda Meadows, attended planning meetings with the Child Abuse Prevention Council and the Local Child Care Planning Council in preparation for events to celebrate Child Abuse Prevention Month and Week of the Young Child. Rhonda produced a double sided calendar of local events that was inserted into the Red Bluff Daily News and was distributed to programs and organizations that serve families in the community. Media services were contributed by the Commission office with input from the Child Abuse Prevention Council and the Local Child Care Planning Council. The Commission office collaborated with LCCPC in the production of a banner that was hung across Main Street in Red Bluff to announce the Week of the Young Child, which was established as a local celebration through a proclamation by the Tehama County Board of Supervisors. Exhibits featuring local children's art were displayed at both the Corning and Red Bluff Job Training offices and at the Los Molinos School Readiness site, First Steps Center at Los Molinos Elementary. Various agencies and organizations along with the School Readiness program participated at the Family Fun Festival on April 13, sponsored in part by the Child Abuse Prevention Council and the Local Child Care Planning Council. The Child Abuse Prevention Council also sponsored two training events for families on April 20th and 27th. There was discussion regarding the roles and responsibilities of the Commission Secretary and Program Director. The Commission wants to see Director Snider in any leadership role where the Commission is represented and appropriate commission driven activities. Director Snider agreed and stated that the role of the Commission Secretary for this activity was media coordination with the goal of community awareness for First 5 Tehama and our services.
- Association Update:
 - Planning for Distance Learning: The Technical Assistance Committee is investigating distance learning as a means of increasing access to training for County Commission staff and grantees.
 - Partnership with "Boys and Girls Clubs" and "American Academy of Pediatrics": The Partnership effort was endorsed at the January Association meeting.

California Alliance of Boys and Girls Clubs agreed to hire or contract for a statewide coordinator who will be Sacramento-based and report to a steering committee of all three organizations. There will be a panel presentation at the statewide conference this month regarding this partnership. A joint work plan and final project schedule will be developed prior to the May Association meeting.

4.3. ACTION: Quarterly Financial Report

- Commissioner George Russell made the motion to approve the Quarterly Financial Report as presented, Commissioner Bill Clybourn seconded, motion carried 7 to 0.

4.4. ACTION: Ad-Hoc Nomination Committee – Annual election of officers: Chair appoints three people, ad-hoc nomination committee who will present a slate of candidates of officers for election in May. Officers are installed in June and begin in August (no meeting in July).

- Commissioner George Russell made the motion to approve the ad-hoc nomination committee of Mildred H. Johnston, Jeannie Jacobs, and Connie Massie, Commissioner Chris Applegate seconded, motion carried 7 to 0.

4.5. ACTION PLAN UPDATE:

- **ACTION:** Item 11.3 Develop protocols – appoint third member to ad-hoc committee to review contract protocols once drafts are completed.
 - Commissioner George Russell made the motion to approve Commissioner Paula Brown-Almond as the third member of this ad-hoc committee; Commissioner Jeannie Jacobs seconded, motion carried 7 to 0.
- **INFORMATIONAL:** Goal 9 Children will have positive dental outcomes – update on status of action items.
 - This informational update was presented during the First 5 Statewide Conference Report by Commissioner Mildred H. Johnstone.

4.6. INFORMATIONAL: Commissioner Updates

- Commissioners George Russell and Connie Massie will not be in attendance at the May 25th meeting.
- Commissioner Bill Clybourn announced that Lassen Medical Group, Inc. hired another full time pediatrician who will begin on July 1, 2004. Her name is Linda Henderson. They are still recruiting for one more. He also announced that Lassen Medical Group, Inc. is planning to move into their new facility on May 20, 2004.
- Commissioner Paula Brown-Almond announced that she just returned from a trip to Washington, DC where she was able to connect with the funders of her Early Reading First program and continue to spread the word about their good works. She also reminded the commission of the upcoming Provider Recognition Event this Saturday evening May 1st from 5:30-9pm at the Elks Lodge. All commissioners are invited to attend. It is a 50's theme and dance this year!

4.7. ADJOURN

- Meeting adjourned at 4:15 p.m.

Next meeting is scheduled for May 25, 2004

Communications received by the FIRST 5 TEHAMA, Tehama County Children and Families Commission and Commissioner Information Packets are on file at the Office of the Program Director, 1135 Lincoln Street, Red Bluff.

If you need disability modification or accommodation in order to participate in this meeting, please contact the Commission office at (530) 528-1395 at least 48 hours prior to the start of the meeting. Government code Section 54954.2(a).

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